

**CALOW PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
**HELD ON 13 May 2024 at Calow Community Centre**

Present:

P	Councillor S Addison	P	Councillor M Buxton
P	Councillor P Kerry (Vice Chair)	P	Councillor J Sabido (Chair)
A	Councillor D Whitworth	P	Councillor S Whitworth
		P	Charlotte Taylor (Clerk)

0 members of the public.

**Election of Chair of the Council - 2024/2025**

Nominations for the position of Chair of the Council were received for Councillor Jayne Sabido, no further nominations were received.

**001/24-25** It was RESOLVED that Councillor Jayne Sabido is elected as Chair of the Council for 2024/2025.

**Election of Vice-Chair of the Council - 2024/2025**

Nominations for the position of Vice Chair of the Council were received for Councillor Patrick Kerry, no further nominations were received.

**002/24-25** It was RESOLVED that Councillor Patrick Kerry is elected as Vice Chair of the Council for 2024/2025.

**Apologies for absence**

Apologies for absence were received from Cllr D Whitworth.

**Declarations of Interest**

None received.

**Matters Raised by Members of the Public**

There were no members of the public present.

**Minutes of the Meeting**

Cllr Buxton approved of the minutes from the Council meeting and the Finance and General Purposes Committee meeting held on the 29 April 2024, seconded by Cllr Kerry.

**003/24-25** It was RESOLVED that the Minutes of the Meeting of the Parish Council held on 29 April 2024 be approved as a correct record and signed by the Chair.

**004/24-25** It was RESOLVED that the Minutes of the Finance and General Purposes Committee held on 29 April 2024 be approved as a correct record and signed by the Chair.

**Highway Matters/ County Councillor Update**

Cllr Jack Woolley was not in attendance from the County Council.

Cllr Jack Woolley submitted a report notifying members that Church Lane is due to be closed from late June to early July due to gas works carried out by cadent. Work should last between two and three weeks, the closure will operate all hours of the day so may cause some disruption to traffic.

It will be closed from the junction with Top Road to the junction with North Road. Further information will be available on the One Network website.

### **District Councillor Update**

Cllr Kerry reported that the Annual Council meeting is due to take place next week, all reports will be available on the website including an update on the Council Plan.

### **Clerks Update**

The Clerk reported on the following items:

- I. Appointment of Members to Committees for 2024/2025.  
**005/24-25** It was RESOLVED that all members of the Council are invited to attend Finance Committee meetings.
- II. Adoption of Committee Terms of Reference  
**006/24-25** It was RESOLVED that the Committee Terms of Reference are adopted.
- III. Dates of Meetings for 2024/2025  
**007/24-25** It was RESOLVED to accept the proposed meeting dates for 2024/25.
- IV. Adoption of Policies and Procedures for 2024/2025
  - a. Standing Orders  
**008/24-25** It was RESOLVED that the Standing Orders are adopted.
  - b. Financial Regulations  
**009/24-25** It was RESOLVED that the Financial Regulations are adopted.
- V. Annual Governance and Accountability Return
  - a. Annual Internal Audit Report for Year Ending 31 March 2024 - To receive the Annual Internal Audit Report ending 31 March 2024 completed by East Midlands Audit Services Ltd.  
**010/24-25** It was RESOLVED to note the Annual Internal Audit Report for the Year Ending 31 March 2024.
  - b. Approval of Section 1 – Annual Governance Statement 2023/2024 - To receive, approve and sign the Annual Governance Statement Section 1 of the Annual Return 2023/2024.  
**011/24-25** It was RESOLVED approve Section 1, the Annual Governance Statement 2023/24; the Chair signed the document.
  - c. Approval of Section 2 – Accounting Statements 2023/2024 - To receive, approve and sign the Annual Governance Statement Sections 2 of the Annual Return 2023/2024.  
**012/24-25** It was RESOLVED approve Section 2, the Accounting Statements 2023/24; the Chair signed the document.
  - d. Analysis of Significant Variations on Statement of Accounts - To receive and approve the Significant Variations on Statement of Accounts.  
**013/24-25** It was RESOLVED approve the Analysis of Significant Variations on the Statement of Accounts.
  - e. Reconciliation between Box 7 and Box 8 - To receive and approve the Reconciliation between Box 7 and Box 8.  
**014/24-25** It was RESOLVED approve the Reconciliation between Box 7 and Box 8 on the Statement of Accounts.
  - f. Bank Reconciliation for Year Ending 31 March 2024 - To receive, approve and sign the Bank Reconciliation for Year Ending 31 March 2024.  
**015/24-25** It was RESOLVED approve the Bank Reconciliation for Year Ending 31 March 2024; the Chair signed the document.

### **Calow Recreation Ground**

The Clerk reported that a meeting date with the Community Ownership Fund is still pending, and that the Council have attended a site meeting to look at alternative solutions to resolve the drainage issues on a section of the site; quotes for the work are pending.

**016/24-25** It was RESOLVED to note the updates in respect of the Community Ownership Fund grant application and drainage at the Recreation Ground.

### **Eastwood Park**

There were no updates or issues reported in relation to Eastwood Park.

### **Applications for Planning permission made to and determined by the District Council and Derbyshire County Council**

**Application No: NED 24/00300/FLH**  
**Parish: Calow Parish**  
**Ward: Sutton Ward**  
**Officer: Curtis Rouse**

Demolition of single storey extension to the north east and south west, plus demolition of rear garage outbuilding. Erection of x 2 two storey side extensions, new glazed entrance feature, Orangery to rear, roof raised 900mm and rear dormer added plus erection of new rear garage at Orchard House Lower Alley Calow for Daniel Smedley

### **Planning Appeals**

None received.

### **Delegated decisions received from the District Council and Derbyshire County Council**

**No: NED24/00287/EIA**  
**Parish: Calow Parish**  
**Officer: Mr Graeme Cooper**  
**Responsibility: Delegated**  
**Agent:**

EIA Screening Opinion for a new 400kV substation at land adjoining existing National Grid 275kV Chesterfield Substation, Calow Lane at Central Electricity Generating Board Calow Lane Calow Chesterfield for James Glynn - Technical Director

**NO EIA REQUIRED - 24 April 2024**

### **Correspondence**

The following correspondence was noted:

- I. DALC April Newsletter.

### **Matters raised by Councillors**

There were no further matters raised by Councillors.

### **Matters for discussion at the next meeting**

- I. Cllr D Whitworth – Parking issues around Primary School.

### **Outstanding items from previous meetings**

Reference	Item	Update	Action
01	Speed Indicator Devices		Pending licences from DCC to complete installation.
02	Defib	Consider locations for additional units	Contacted the Chemist, pending reply.

03	Organise meeting with residents of Oaks Farm Lane to discuss drainage issues.		Cllr Woolley has provided an update to the Parish Council. No further action from DCC.
04	Approve the LPA preparing a legal agreement with the developer for £50,000 to be available to be spent by the Parish on relevant upgrades.	LPA progressing the £50k contribution towards enhancements of public open space. The developer is willing to undertake the works if the parish council can reach an agreement with the landowners separately.	Clerk to organise a meeting with the landowner.
05	Signage be installed at the Recreation Ground.		Will be installed with CCTV signage (forward wording to Cricket Club).
06	Proceed with Cuttlefish to provide 2 years of domain hosting at a cost of £100, along with an annual cost of £35 per mailbox.		Mailboxes issued.
07	Purchase a new mower and retain the repaired machine as a backup.		Cllr D Whitworth liaising with Council employees.
08	Clerk to speak to Cricket Club about remote access to the CCTV camera system.		CCTV – installation has begun, no footage is being recorded yet. Once operational signage, to include authorised persons on the site will be installed.

### **Date of Next Meeting**

The next Parish Council is the Ordinary meeting on Monday 24 June 2024 to commence at 7.00pm.

### **Exclusion of Public**

There were no exempt items on the agenda.

### **Staffing matters**

There were no staffing matters raised.

Meeting closed at 7.43pm.