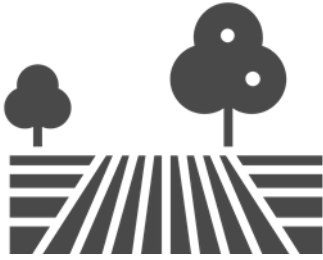


# Calow Parish Council



Charlotte Taylor  
Clerk  
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6 May 2024

Dear Councillor,

You are respectfully summoned to attend the Meeting of **Calow Parish Council** which will be held at Calow Community Centre on **Monday, 13 May 2024** commencing at **7.00pm** for the purpose of transacting the following business.

Yours sincerely  
**Charlotte Taylor**  
Clerk

## **AGENDA**

- 1.0 Election of Chair of the Council - 2024/2025
- 2.0 Election of Vice-Chair of the Council - 2024/2025
- 3.0 Apologies for Absence
- 4.0 Declarations of Interest  
Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.
- 5.0 Matters Raised by Members of the Public  
At no point will discussions take place except for clarification of the submission including points of information. Should a decision be required from the council the matter will be deferred for research and included on the next relevant agenda.
- 6.0 Confirmation of the Minutes of the Ordinary meeting of the Parish Council and the Finance and General Purposes Committee held on 29 April 2024.
- 7.0 Highway Matters / County Councillor Update
- 8.0 District Councillor Update
- 9.0 Clerks Update
  - I. Appointment of Members to Committees for 2024/2025
  - II. Adoption of Committee Terms of Reference
  - III. Dates of Meetings for 2024/2025

IV. Adoption of Policies and Procedures for 2024/2025

- a. Standing Orders
- b. Financial Regulations

V. Annual Governance and Accountability Return

- a. Annual Internal Audit Report for Year Ending 31 March 2024 - To receive the Annual Internal Audit Report ending 31 March 2024 completed by East Midlands Audit Services Ltd.
- b. Approval of Section 1 – Annual Governance Statement 2023/2024 - To receive, approve and sign the Annual Governance Statement Section 1 of the Annual Return 2023/2024.
- c. Approval of Section 2 – Accounting Statements 2023/2024 - To receive, approve and sign the Annual Governance Statement Sections 2 of the Annual Return 2023/2024.
- d. Analysis of Significant Variations on Statement of Accounts - To receive and approve the Significant Variations on Statement of Accounts.
- e. Reconciliation between Box 7 and Box 8 - To receive and approve the Reconciliation between Box 7 and Box 8.
- f. Bank Reconciliation for Year Ending 31 March 2024 - To receive, approve and sign the Bank Reconciliation for Year Ending 31 March 2024.

10.0 Calow Recreation Ground

- I. Drainage at Oaks Farm Lane.

11.0 Eastwood Park

12.0 Applications for Planning Permission made to and determined by the District Council and Derbyshire County Council.

**Application No: NED 24/00300/FLH**

**Parish: Calow Parish**

**Ward: Sutton Ward**

**Officer: Curtis Rouse**

Demolition of single storey extension to the north east and south west, plus demolition of rear garage outbuilding. Erection of x 2 two storey side extensions, new glazed entrance feature, Orangery to rear, roof raised 900mm and rear dormer added plus erection of new rear garage at Orchard House Lower Alley Calow for Daniel Smedley

13.0 Planning Appeal notifications received

None received.

14.0 Planning Decisions received

**No: NED24/00287/EIA**

**Parish: Calow Parish**

**Officer: Mr Graeme Cooper**

**Responsibility: Delegated**

**Agent:**

EIA Screening Opinion for a new 400kV substation at land adjoining existing National Grid 275kV Chesterfield Substation, Calow Lane at Central Electricity Generating Board Calow Lane Calow Chesterfield for James Glynn - Technical Director

**NO EIA REQUIRED - 24 April 2024**

15.0 Correspondence

- I. DALC March Newsletter (circulated)

16.0 Matters raised by Councillors

17.0 Matters for Discussion at the next meeting

18.0 Outstanding items from previous meetings

Reference	Item	Update	Action
01	Speed Indicator Devices		Pending licences from DCC to complete installation.
02	Defib	Consider locations for additional units	Contacted the Chemist, pending reply.
03	Oaks Farm Lane drainage issues.		Pending site visit.
04	Approve the LPA preparing a legal agreement with the developer for £50,000 to be available to be spent by the Parish on relevant upgrades.	LPA progressing the £50k contribution towards enhancements of public open space. The developer is willing to undertake the works if the parish council can reach an agreement with the landowners separately.	Meeting to be held with landowners.
05	Proceed with Cuttlefish to provide 2 years of domain hosting at a cost of £100, along with an annual cost of £35 per mailbox for the Clerk and Councillors.		Order placed, £100 of government funding secured.
06	Clerk to speak to Cricket Club about remote access to the CCTV camera system.		CCTV – installation has begun, no footage is being recorded yet. Once operational signage, to include authorised persons on the site will be installed.

19.0 Date of Next Meeting – Monday 24 June 2024 at 7.00pm.

20.0 Exclusion of Public

21.0 Staffing matters

22.0 Accounts for Payment and Financial Matters (Finance and General Purposes Committee)